



## I International Congress on VASCULAR ACCESS

Coimbra | Portugal  
Nursing School of Coimbra

September 26 - 27, 2019



### Abstract Submission Guidelines

All abstracts will be evaluated by the scientific committee using the following criteria: scientific content, originality and relevance to the conference. **This will be a double-blind peer review revision.** The scientific committee of the Congress reserves the right to accept or reject abstracts submitted. The committee's decisions are final.

**The corresponding author will be notified about the decision on the June 14, 2019.** Please contact the secretariat if you have not received the acknowledgment letter 1 week after you submitted your abstract(s).

Presenting authors of the accepted abstract must be **officially registered and pay for registration until September 12, 2019** (requests asking for the change of the "presenting author" will only be considered until this date).

Authors are responsible for all expenses in the production of their presentations, travel, and accommodation during the Conference. Please be aware that authors with selected papers **can register in the Congress with First Phase rates** (<http://apoava.pt/i-congresso-internacional-de-acessos-vasculares/inscricoes-registrations/>).

If registration payment is not accomplished within the stipulated time, the communication will be eliminated from the program and from publication.

The selected abstracts will be **published in the digital version of the Journal of Vascular Access (Journal Citation Reports 1.306)**. The Journal of Vascular Access is indexed in PubMed; MEDLINE; Clarivate Analytics; Science Citation Index Expanded (SCIE); ProQuest; Embase; EBSCO; J-Gate; Ovid; Scopus; and CNKI Scholar.

A certificate will be issued for all the presented communications. **The best oral received abstract will be awarded during the last day of the Congress.**

## STRUCTURE OF ORAL AND POSTER ABSTRACT

- Abstracts must be complete, relevant, balanced and written in good quality English. This will help review and selection by the Scientific Committee. Accepted abstracts will be edited by the Scientific Committee, but authors for whom English is a second language are strongly advised to have their abstract reviewed before submission.
- Authors are responsible for the content of their abstracts and presentations (if accepted).
- Faxed, emailed and handwritten abstracts will NOT be accepted. All abstracts must be submitted through the official congress platform (<https://easychair.org/conferences/?conf=ciav2019>). The preferred format for your abstract manuscript is **Word**.
- Authors should indicate under which of the **proposed topics** their communication is integrated: Education and Training; Guidelines and Consensus; Innovation; or Prevention. The Scientific Committee of the Congress may suggest topic change.
- Authors should indicate the **type of presentation preferred** (oral communication or poster). The Scientific Committee of the Congress may suggest a presentation change.
- The abstract must not exceed **300 words** excluding the title, authors, affiliation, acknowledgments, and keywords.
- The abstract should be typed in:
  - Single spacing;
  - Font size: 11;
  - Font style: Times New Roman.
- Affiliations (one per author), as follows:
  - Initials, Family name<sup>1</sup> (Example: J. Smith<sup>1</sup>, S. Jones<sup>2</sup>);
  - Use superscript numbers<sup>(1,2,3)</sup> to indicate author affiliation in order;
  - Name of department, University/Institution/Company, City, Country;
  - Start each new affiliation on a separate line;
- Organize the body of the abstract as follows:
  - a) Introduction;
  - b) Method;
  - c) Results;
  - d) Discussion & Conclusion;
  - e) References (maximum of five references per abstract, cited following the [SAGE Vancouver reference style](#));
  - f) Acknowledgments (if applicable);

- g) Keywords (minimum three).
- Tables and graphs must be submitted separately with a maximum of two graphs (these will not be published).

For additional questions, please address [congresso@apoava.pt](mailto:congresso@apoava.pt)